

American Board of Emergency Medicine
Academic Year At-a-Glance

July through October

The annual Training Information Survey (TIS) is available to all ACGME accredited EM residencies and fellowships

- Once signed in to the annual survey at www.abem.org program staff is asked to enter new resident data, submit necessary updates for enrolled residents (e.g., LOAs, etc.) and, update program information
NOTE: Before coordinators can access the TIS, their program directors must first sign-in to grant others TIS access
- An individual ABEM User ID and Password must be kept confidential
- The deadline to complete TIS, and, if an EM program, be able to register to participate in the next In-training Examination (ITE) is October 31st
NOTE: EM program directors must indicate if their programs will participate in the annual ITE before they can access TIS.

Early December

The EM In-training Examination (ITE) registration begins

- Once signed in to at www.abem.org, authorized program staff are asked to confirm program and resident data obtained from the annual survey and submit any necessary updates to ABEM
- ABEM confirms the residents who are [eligible to take the EM ITE](#)
- Provide ITE administration details (e.g., date, time, & location of test, proctor information, etc.) **NOTE:** Administrations **MUST** be in-person.

January

In-training Examination (ITE) deadlines for:

- Final resident ITE registration via www.abem.org
- Resident site-change requests due
- ADA requests (due to ABEM by the 1st business day after New Year's Day)
- Resident training changes (e.g., LOAs, repeat training, etc.)
- [ITE Payment](#) (resident scores are withheld until off-line payment is received)
- Faculty ITE reviewer requests; one physician per program

February

In-training Examination (ITE) Administration

The 2023 [ITE administration](#) window is Tuesday, February 21 through Tuesday, February 28; programs can schedule as many administration sessions during that time period as necessary to test eligible residents.

Spring

ABEM Report to Residency Programs are sent to program directors which include two categories of information;

1. data required by and sent to the ACGME regarding your program
2. a redacted table of program's graduates who took a certification examination in the previous calendar year

NOTE: The report is confidential and only meant for the program director's review.

April

Results of the In-training Examination for both a program and their individual residents are sent to the program director via secure email.

Certification application cycle opens for all eligible residents and graduates Year

- Residents can apply before they graduate if they graduate on or before October 31st of the current year's cycle
- Access to the certification application is online; sign-on at www.abem.org

Verification of training forms are available year round to program directors who sign-in online at www.abem.org for any physician who trained in and/or graduated from their program.

- A program director is asked to review and attest to all physicians who trained in his/her program via their personal page on the ABEM portal
- A program director's confirmation of training dates, level(s), and verification of successful completion of training is required as part of the certification credentialing process

EM Common Program Requirement (CPR) Resources can be found [here](#).

As a benefit to accredited EM programs, ABEM has made available sharable infographics for the following two CPR requirements:

1. Information on Eligibility for ABEM Certification for Medical School Interviewees
2. Information for Graduates on ABEM Certification