



Policy on Examiner Nomination

BACKGROUND

This policy is intended to define and communicate the established criteria that the American Board of Emergency Medicine (ABEM) will use in nominating individuals to become oral examiners.

POLICY

An individual who is nominated to be an oral examiner and has never served as an ABEM oral examiner must meet the following five criteria:

1. Be an ABEM-certified physician
2. Have been an ABEM-certified physician for the previous five years
This period will be calculated beginning with the calendar year in which the individual achieved initial certification and ending five years later.
3. Be an active participant in the ABEM continuing certification process at the same level required of all ABEM-certified physicians
4. Have successfully completed an ACGME- or RCPSC-approved Emergency Medicine residency
5. Be actively involved in the practice of clinical Emergency Medicine

An individual who is nominated to be an oral examiner and had previously served as an ABEM oral examiner but is not currently an examiner, must meet the following four criteria:

1. Be an ABEM-certified physician
2. Have successfully completed an ACGME- or RCPSC-approved Emergency Medicine residency
3. Be an active participant in the ABEM MOC program at the same level required of all ABEM diplomates;
4. Be actively involved in the practice of clinical Emergency Medicine

An oral examiner appointment cycle is three consecutive years. Oral examiners must maintain ABEM-certified status at all times during each appointment cycle in order to examine.

PROCEDURES

An ABEM-certified physician who is interested in being considered for an examiner position should submit an Examiner Nomination Form, which can be found on the ABEM website on the Become an ABEM Volunteer webpage. A recommendation from a colleague who is familiar with the potential nominee and can speak to

strengths and weaknesses as they relate to the Oral Examiner Attributes must also be provided. Recommenders can complete the Examiner Recommendation Form, also found on the Become an ABEM Volunteer webpage. While not a requirement, it is preferable for someone familiar with the oral examiner role to make a recommendation as to the nominee's suitability for the role.

An endorsement from a current or senior ABEM director is required for the nomination to be forwarded to the Board of Directors for consideration. The recommendation and endorsement can come from the same person if the director is the colleague who provides the recommendation. Nominees who do not know a current or senior director are encouraged to reach out to colleagues and any ABEM volunteer who may be able to request an endorsement on behalf of the nominee. Nominations with a complete Nomination Form and Recommendation Form that do not include a director or senior director endorsement will be forwarded to the Test Administration Committee Chairs for review and consideration to provide an endorsement. Only nominees endorsed by a current or senior director will be forwarded to the Board of Directors for consideration.

Nominations that include a complete Examiner Nomination Form, recommendation, and director endorsement and that meet the criteria stated above are submitted to the Test Administration Committee a minimum of once each year. The number of new examiners appointed each year will be determined annually based on the needs to the Oral Examination. Newly appointed examiners will be notified in writing during the month following the Board meeting.

EXCEPTION

None

(43140-022017)